

COM Library's Current Awareness Guide

COM LIBRARY, INFORMATION FOR LIFE...

This COM Library Guide describes how to use [EBSCO](#), [LION](#) and [Google](#) current awareness tools. Available online (most current version) at <http://library.com.edu/help/CurrentAwareness.pdf>.




EBSCO

Get the table of contents of your favorite journals delivered to your in box, save favorite searches to re-run automatically, or receive alerts when a saved search has new articles.

Create Journal TOC Alerts (email) or Journal TOC RSS Feeds (RSS reader)


You can have Journal Alerts deliver the table of contents (TOC) of your favorite journals to your email inbox with direct links to the articles or create an RSS feed to deliver the TOC to the RSS reader of your choice.

1. At the top of any EBSCO database page, click on the *Publications* button on the green toolbar at the top of the page.
2. Type in your journal name and search, or browse by title or subject.
3. When you've found your journal, click on the RSS icon  next to title.
4. From the resulting pop-up window you can either create an alert (TOC delivered via email) or an RSS feed (TOC delivered to your RSS reader software or Outlook 2007).

Your alert has been created

To enable e-mail delivery or change any settings click: [Edit Alert](#)

To enable e-mail delivery or change any settings: [Sign in and create a new alert.](#)

Alert Name:	"ABA Journal" on 2008-07-15 11:25 AM
Database	Academic Search Premier
Alert Expires After:	Two months of inactivity [New Feeds will be removed if not accessed within one (1) week of creation.]
Syndication Feed:	 http://epweb704.epnet.com/AlertSyndicationService/Syndication.aspx/GetFeed?guid=35379

You can subscribe to your alert feed through any aggregator or RSS newsreader:

1. Copy the Syndication Feed link.
2. Follow your aggregator's instructions to create a new feed, and paste this link.

To enable e-mail delivery, go to your folder and edit this alert. To enable e-mail delivery or change any settings click: [Edit Alert](#)

For information on syndicated feeds, see [online help](#).

a. Journal Alert

- i. Click on Edit Alert
- ii. Change the default under email properties from No email to email all alerts and notices.
- i. At a minimum you will have to enter the email address to which you want the alert sent. You may fill out more if you choose.

b. RSS Feed

- i. To choose this option, you can either:
 1. Copy the feed into your RSS reader (RSS software or Outlook 2007)

OR
- ii. Click on the link to add to Internet Explorer or Google reader

Note: Be sure to add the feed to an aggregator (like Google reader) within one week of its creation. A one-step alert will not expire unless the aggregator does not automatically update results (extremely unlikely) supplied by the feed for two months.



RSS Reader Tips:

[Google Reader](#) is a very user friendly RSS reader, Internet Explorer 7 and Outlook 2007 have an RSS reader already reader built in, as does Flock browser; you can also use RSS software. You can also add to Live Bookmarks in Firefox, but it's not user friendly for RSS feeds. EBSCO feeds do not seem to work with My Yahoo!

Create Search Alerts or Save a Search, Add Search (Permalink) to Folder, Create RSS Search Feeds

You can save the search results of your favorite searches in your EBSCO account to re-run as needed, add a permalink to your folder, or create a feed to send to the RSS reader of your choice or create an alert to send to your email.

2. From the Result List or Search History Screen, click *Alert/Save/Share* and select one of the options below.



a. Create an alert or Save Your Search

- i. Select *Create an alert* from the *Alert/Save/Share* pop-up.
- ii. *Create an alert*
Change the default under *Save Search As* from Saved Search to Alert. At a minimum you will have to enter the email address to which you want the alert sent. You may fill out more if you choose, as well as change other defaults

OR

iii. *Save Your Search*

On the *Create or Edit Saved Searches* screen, name your search, click the Save button and your search will be saved and be available every time you log into your EBSCO account, with new results as they become available.

b. **Add Search to Folder (Permalink)**

- i. Select *Add Search to folder* from the *Alert/Save/Share* pop-up.
- ii. If you are already logged into your account, *Volià*, a permalink is added to your folder.

OR

- iii. If you are not logged into your account, you'll just get a durable or permanent link to the search (also available as Permalink on the *Alert/Save/Share* pop-up window).

c. **Create RSS Feed of your search**

- i. Select *Create RSS Feed* from the *Alert/Save/Share* pop-up.
- ii. From the pop-up window:
 1. Copy the feed into your RSS reader (RSS software or Outlook 2007)

OR

2. Click on the link to add to Internet Explorer or Google reader

Retrieve Saved Searches

You can retrieve your saved searches and alerts to reuse or edit.

1. Login to your EBSCO account.
2. Select the *Search History/Alerts* under the EBSCO search box, and then click on *Retrieve Searches*.



3. Find the search you'd like to retrieve on your list and click on *Retrieve Saved Search*.
4. From the *Results* column, select *rerun* and your search will be rerun with all new articles at the top of the list.



LION

Save searches or records and create author alerts.

Save & Retrieve Searches

After performing a search that you want to save, click on *Add this search to My Archive* at the top of the results page.

FYI: LION allows you to save 25 searches for each search type. If you already have 25 searches saved and you click the *Add this search to My Archive* link, you will be shown the list of the searches you have saved and be asked to select one to replace

When you want to retrieve your saved search:

1. Click on *My Archive* from the LION menu on the left hand side of the page and select *View Saved Searches*. Searches will be listed under the category under which you search: Quick Search, Authors, Criticism, Reference or Web sites.
2. Select the search you want to run (If you did not give your name a search this will be the My Search link) and the results will be displayed.



Modify a Saved Search

Instead of having to enter your search terms all over again, you can use the *Modify search* link to change elements of your saved search.

1. Click the *Modify search* link corresponding to the search you want to alter. The search page will then be displayed.
2. Edit the terms you want to change and click the *Search* button to run the search with your revised terms.



Tips: Add a Note

You can append a note to a saved search. Once you have created a note you can then view, edit, or delete it at any time. Just click Add note, type in your notation and save it!

Author Alerts

Receive email notification if new data is added to LION for authors you are interested in. In the case of alerts authors are literary authors, not the authors of articles. To create one:

1. Select *Authors* from the LION menu on the right hand side of the page. Perform a

search for your author or browse from select from a list.

2. Once on the relevant Author Page, click *Receive alerts for this author*. You will be prompted to log into the My Archive area (if you haven't done so already) and will then be taken to the Author Alerts page with the relevant author added to the list.



Google Alerts are emails automatically sent to you when there are new Google results for your search terms.

Create a Google Alert

Go to the [Google Alerts home page](#):

1. Enter your search
2. Select the type of results you'd like (News, Web, News & Web or Groups)
3. Select how often you'd like us to check for results, and your email address.
4. When done, click the 'Create Alert' button. Google will send you a confirmation email; clicking the link in this email will activate your Alert.

You can create and confirm your Alert in one visit on your "Manage Yours Alerts" page. To access this" page, you'll need a Google Account. To create your account, click the link at the bottom of the [Google Alerts home page](#) or visit the [Google Accounts home page](#) directly.

Questions?

If you still have questions after reading this guide, try some of COM Library's *FAQs* (<http://library.com.edu/faqs/FAQs.htm>), access *Library Jargon* (<http://library.com.edu/help/jargon.htm>) for definitions of library terms, or you may ask the Reference Librarian for assistance. The Reference Office is located on the ground floor of the library near the Online Library.